

Pharmacy Fee Schedule for Clinical Trial Services

Industry Sponsored Fee Schedule

Fiscal 2021-2022 – **extended to Fiscal 2022-2023**

Services	Cost	
Study start-up	\$2000	
Study maintenance fee	\$125/month	
Dispensing fees	Type of dispensing	Cost/event
	PO Level I	\$36
	PO Level II	\$47
	IV Level I	\$52
	IV Level II	\$99
Ordering Fee for Additional Supplies and Medication not Provided by Sponsor	\$25/event + cost of product	
On-call Fees (shared equally among all oncall studies)	\$900/month	
Call Back Fee	\$320/event	
Additional Services Not Listed	\$75/hour	
Audit fee (Health Canada, OHRI, Sponsor)	\$240	
Amendments Requiring a Change to Pharmacy Operations and/or Medication	\$239	
Study Close-out	\$358	
Storage Fee (for trials with no Pharmacy involvement)	\$65/month	
EPIC Catalogue Item Build Fee – only for trials with no Pharmacy Involvement	\$200/build (max \$500)	

Detailed fee description can be found on page 2 of this document.

*For years beyond 2022-2023, assume an increase in line with the consumer price index (CPI) year over year.

*The Ottawa Hospital reserves the right to alter prices annually

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Study start-up	
Includes:	
<ul style="list-style-type: none"> Review of the protocol Review Feasibility of Formulating Product/Placebo (blinding procedures, placebo manufacturing and stability) Preparation of a Pharmacy cost estimate Providing and completing documents necessary for study initiation Investigation into drug related questions (i.e. Requiring Drug Information Pharmacist, inventory & ordering etc.) Preparation of Pharmacy procedure and dispensing documents Review of randomization tables Preparation of necessary logs, manufacturing sheets, auxiliary labels and all other documents Attendance of Study Initiation meetings Staff training and education required for study initiation and maintenance Catalogue item creation and validation in EPIC system (required for dispensing) Procurement/receipt of initial supplies 	
Study maintenance fee	
Monthly fees will be charged bi-annually in April & October. Charges will begin accumulating upon study commencement.	
Includes:	
<ul style="list-style-type: none"> Inventory control & maintenance of accountability records Receipt of investigational product (IVRS/IWRS and Temp Tale reading & reporting) Drug destruction and preparation of required documentation Storage of IP Equipment maintenance and calibration for storage Daily temperature monitoring (room temperature/refrigerator/freezer) Meetings with Investigators, Sponsors, Monitors or Suppliers Billing administration (bi-annually in April & October) CRA visits (visits in excess of 4 per year may be subject to additional service fees) 	
Dispensing fees	
Includes:	
<ul style="list-style-type: none"> Investigational drug preparation, labelling and dispensing Initial order review by Pharmacist Product verification by Pharmacy Technicians IP return accountability, recording in study documents and storage until CRA accountability is performed 	
On-call Fees	
Includes:	
<ul style="list-style-type: none"> Pharmacy Technician available on-call Monday to Friday from 4pm-9:30pm (General Campus) 3:30pm-9:00pm (Civic Campus) and Saturday/Sundays/Statutory holidays from 7:30am-9:00pm (all campuses) Monthly fee is shared evenly amongst all studies utilizing the on-call services during that month 	
Call Back Fee	
Includes:	
<ul style="list-style-type: none"> Pharmacy Technician returns to the Pharmacy department for preparation and dispensing of a Clinical Trial investigational product within the on-call hours 	
Additional Services Not Listed	
Includes:	
<ul style="list-style-type: none"> Overtime (charged in 30-minute increments) Manufacturing & packaging Re-labelling Any other services not listed 	
Amendments Requiring a Change to Pharmacy Operations and/or Medication	
Amendment fee will only be charged if changes affect Pharmacy operations and/or include changes to the medication that would require a change in the EPIC system catalogue item.	
Study Close-out	
Includes:	
<ul style="list-style-type: none"> Return/destruction of investigational supplies Close-out visit and completion of study documents Prepare and maintain documents to transfer pharmacy material(s) to PI for extended storage 	
Storage Fee (for trials with no Pharmacy involvement)	
Investigational product storage and temperature monitoring for Clinical Trials operating without Pharmacy services.	